

Revised Amendment Practice

- Amendments to **Drawings**
 - must include Replacement Sheet(s) which will be entered
 - may also include Annotated Marked-up Drawing(s) which is not to be entered as part of the drawings
 - each sheet of replacement or annotated drawings must be labeled in the top margin as “replacement” or “annotated”

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Revised Amendment Practice

- Notice of Non-Compliant Amendment
 - To be used for preliminary amendments and non-final amendments
 - On the form:
 - Identify the section of the amendment paper not in compliance (e.g., amdots to spec., amdots to clms.)
 - Specify the non-compliant item(s) (e.g., no status identifiers, no text for withdrawn claims, etc.)
 - Form completed and legibly signed by LIE with phone number. Team Leader signature no longer required
 - Non-compliant section of the amendment is not entered
 - all other sections are to be entered

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